

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 06 March 2023

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Citizen of Honour Nominations 2023</b>
<b>Report of:</b>	Head of Democratic Services
<b>Corporate Priorities:</b>	Strong, safe, inclusive and healthy communities

**Purpose:**

This report presents nominations for consideration under the Council's annual Citizen and Young Citizen of Honour Awards 2023.

**Executive summary:**

The Citizen of Honour Award was introduced in November 1996. Five years later, the scheme was extended to recognise the efforts of younger residents under the age of 18 through the Young Citizen of Honour Award.

Over the last 26 years, the award has honoured 109 residents of the Borough, with nominations being received from all areas of Fareham.

This year, the Council has received 13 nominations overall. There are 12 nominations for the Citizen of Honour Award (18 and over) and 1 nomination for the Young Citizen of Honour Award (under 18).

**Recommendation/Recommended Option:**

It is recommended that the Executive agrees that:

- (a) no more than two candidates are selected from the attached nominations to be formally recognised as Citizens of Honour 2023;
- (b) no more than one candidate is selected from the attached nominations as Young Citizen of Honour (under 18); and
- (c) subject to (a) and (b) above, which candidates be selected to receive the annual Citizen of Honour and Young Citizen of Honour Awards for 2023.

**Reason:**

The Citizen of Honour and Young Citizen of Honour Awards are valuable initiatives for rewarding local residents for their community service and for recognising the important contribution and difference that they have made to the lives of others. The Young Citizen of Honour category also recognises young people who have overcome severe personal difficulties or who give up their time to care for family or friends.

**Cost of proposals:**

All costs will be met through existing resources attached to this initiative.

- Appendices:**
- A: Confidential: Citizen of Honour Nominations 2023  
Age 18 and over**
  - B: Confidential: Young Citizen of Honour Nominations 2023  
Age under 18**

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## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	06 March 2023
<b>Subject:</b>	Citizen of Honour Nomination 2023
<b>Briefing by:</b>	Head of Democratic Services
<b>Portfolio:</b>	Policy and Resources

#### INTRODUCTION

1. The Citizen of Honour Award was initially introduced by the former Grants Sub-Committee on 25 November 1996. The Young Citizen of Honour Award was introduced in 2001.
2. The primary reason for the awards is to show the Council's gratitude in recognition of the voluntary, unpaid service to the community made by adult Borough residents. The awards also recognise young Borough residents aged under 18 who have shown bravery in their lives or have helped other people.
3. To demonstrate the importance and distinction of these awards, they are presented to the winners at the Mayor Making ceremony each year by the outgoing Mayor.
4. The award winners and their guests are then invited to a private reception, held in their honour in the Mayor's Parlour, on a date after Mayor Making, where the new Mayor presents each person with their Citizen of Honour certificate. The award winners are also asked to sign the Roll of Honour and their names are added to the Fareham Borough Council webpage.

#### PUBLICITY AND PROMOTION

5. In order to encourage greater participation in the scheme, a marketing campaign was put in place. A 'superhero' theme was used to promote the awards through a range of different communication channels both online and offline.
6. The awards were promoted on Council Connect. Various 'Tweets' and 'Posts' were placed on Twitter and Facebook. Posts on Facebook were boosted and targeted those who are 'friends' with the Council on the site, as well as those that are 'friends' with them.
7. Posters were displayed on bus shelters along Newgate Lane and in the town centre. Posters were also displayed in frames outside the Civic Offices, car parks and A5 posters were placed on the borough's 43 noticeboards.
8. A press release and press release reminders were sent to the local media.

9. All information about the scheme is on the Council's website and was shown on the main story rotator on the landing page at various points throughout the campaign.
10. Campaign information and nomination forms were sent to local schools and community groups.

### **NOMINATIONS FOR THE 2023 AWARDS**

11. This year, the council has received 13 nominations overall. There are 12 nominations for the Citizen of Honour Award (over 18 years old) and 1 nomination for the Young Citizen of Honour Award (under 18 years old).

### **SELECTION PROCESS**

12. All Members are positively encouraged to be involved in the Citizen of Honour selection process by making representations at the Executive or by contacting Executive members.
13. To assist with wider participation, the Corporate Services Manager has contacted all councillors to highlight the Citizen of Honour report on the agenda and to encourage them to make representations to the Executive.

### **OFFICIAL PRESENTATION OF AWARDS**

14. In order to retain the profiles of the awards, they will be presented during the Annual Council Meeting before the commencement of the Mayor Making Ceremony in May this year. The winners will also receive invitations to the Mayor Making lunch and to a reception in the Mayor's Parlour, where the Roll of Honour will be signed, and certificates will be presented.

### **FORMAL DECORATIONS**

15. The official award presented to the winners of each of the categories is an enamelled pin decoration, engraved with the winner's name, and a framed certificate. This year all winners will receive a £100 one for all voucher in lieu of the family pantomime tickets given to previous winners, due to the temporary closure of Ferneham Hall.

### **OFFICIAL CITIZEN OF HONOUR DUTIES**

16. The winners of each of the awards are invited to a number of civic functions as guests of the Mayor. Currently these are the annual Civic Service, the Remembrance Day service and any special or ad-hoc events that may be arranged in the year of the award.

### **FINANCIAL IMPLICATIONS**

17. The fund of this awards scheme will continue to be met from resources allocated within the Civic Ceremonials budget.

### **PROPOSAL**

18. The Executive is requested to consider all the nominations as presented and select two successful candidates to be formally recognised as Citizens of Honour 2023, and one young person aged under 18 to be recognised as Young Citizen of Honour for 2023.

## **RISK ASSESSMENT**

19. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

20. Since their inception, the Citizen of Honour and Young Citizen of Honour Award schemes have recognised the tremendous voluntary work and selfless, courageous acts performed by local residents of Fareham.
21. This report presents the nominations received for the Citizen of Honour and Young Citizen of Honour Awards 2023 and requests that the Executive considers and selects the winning nominees.

### **Enquiries:**

For further information on this report please contact Pauline Lock (01329 824400)